

**Minutes from the
Regular Business Meeting
of the STAT Board of Directors
June 19th, 2023 – Snellville City Hall – 6:00 pm**

Board Members: Don Britt, President, Presiding; Kurt Schulz, Vice President; Kathy Emanuel, Secretary (present on phone); Stephanie McDonald, Treasurer; Liz Jackson; Alice Snipes; and Jared Eakins. Melvin Everson, absent
Other Attendees: Kelly McAloon, STAT Executive Director; Jessica Manis, STAT Administrative Assistant; Gretchen Schulz, Snellville City Councilperson.

- 1.0 Determination of a Quorum:** President Don Britt called the meeting to order. Established that a quorum was present.
- 2.0 Approval of Minutes – May 15th Board of Directors Meeting Minutes:** A motion to approve the May 15th Board of Directors Meeting Minutes with corrections made by Kurt Schulz, seconded by Alice Snipes. Motion passed unanimously.
- 3.0 Treasurer’s Report:** Stephanie McDonald reported the following balances: The Snellville Farmers’ Market is \$27,642.12, the Community Garden balance was \$25,614.48, the Snellville Tourism and Trade Association balance was \$305,756.79 and the STAT savings account balance was \$17,447.67. There is an amount in the new payroll checking account which will be reported in the future. Kelly reported that we recently received a check from the city. They still owe approximately \$64,000.00.
- 4.0 Old Business:**
 - 4.1 Committee Reports:**
 - A) Community Garden:** Kurt reported garden is lush and vegetables are starting to come in.
 - B) Farmers’ Market:** First two summer markets were full and super well attended. Many vendors sold out. Last Saturday had a lady pass out and had to call an ambulance. Also had a homeless man get into the city hall restroom and totally trash it. Kelly also found four people wandering around city hall.
 - C) Editorial/Spirit Magazine:** Magazine finished and out.
 - D) Commerce Club:** Kelly reported Commerce Club attendance has been great. Alloona Cross will be guest speaker in July and Melvin Everson will join her. Meeting will be July 11th (the regular date falls on the 4th). Reached out to Jason West from the Gwinnett County Heritage Center for a future date. Hoping they will also participate in Centennial parade. Mayor Bender had mentioned that Dr. Arona and representatives from the fire department were doing a program on the opioid crisis. Will try to get them for a Commerce Club program. Kurt inquired if we had acquired an AED unit yet. Discussed buying one from Don Britt to have available for Farmers’ Market and our events.
 - E) Events:** Kelly reported that we getting ready for the 4th. Kelly reported she is going to rent a utility cart and trailer from SunBelt. Kelly went over the Centennial events. Snellville Performing Arts will be doing Ghost Tours on the 18th and 19th. Kelly will send out a list of events to all the board.
 - 5.2 Discussion of Website Proposals:** Kelly reintereated that we need to make a decision at the July meeting. Kelly will send out all three proposals for everyone’s consideration. Discussion on advantages and disadvantages and possibilities.
 - 4.3 Volunteer Hours:** Send them to Alice
 - 5.4 Bank Security:** Kelly is concerned with bank security. Has checked with Wells Fargo for advice. Extensive discussion on ways to safeguard our accounts.
 - 4.5 Mobile Visitor Center:** Kelly reported she will be asked the city for 100% of the hotel/motel tax to help us fund the vehicle and set up. Would like to have it ready for 2024.
 - 4.6 AED:** Covered above in Commerce Club discussion.
- 5.0 New Business: none**

6.0 President's Report: none

7.0 Adjournment: Motion made by Kurt Schulz to adjourn to go into Executive Session and to include both Kelly McAloon and Gretchen Schulz in the session due to their involvement in the matter to be discussed. Seconded by Don Britt. Motion passed unanimously.

Kathy Emanuel read the required Executive Session verbiage.

Don Britt, President

Kathy Emanuel, Secretary