



**Minutes from the  
Regular Business Meeting  
of the STAT Board of Directors**

**May 20th, 2019 – Snellville City Hall, Conference Room 6:00 pm**

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**Board Members Present:** Kathy Emanuel, Secretary, Presiding until Don Britt arrived at 6:35; Don Britt, President, Presiding; Jamey Toney, Treasurer; Alice Snipes, Regina Hart, Kurt Schulz and Kyle Emerson were present. Billy Franklin, Vice President was absent

**Other Attendees:** Kelly McAloon, STAT Executive Director; Marcy Pharris, Marilyn Swinney

**1.0 Determination of a Quorum:** Kathy Emanuel called the meeting to order at 6:00 pm. Established that a quorum was present.

**2.0 Approval of Minutes for the April 15th Board of Directors Meeting:** Motion to approve minutes made by Kurt Schulz, seconded by Regina Hart. Motion to approve passed unanimously.

**3.0 Treasurer's Report:** Treasurer Jamey Toney reported we have received \$58,000 from the city.

## **4.0 Old Business**

### **4.1 Committee Reports:**

**Community Garden:** Beds all sold. CG committee have applied for several grants.

**Farmers' Market:** Kurt reported we still have some booth availability for the regular market, but are full with baked goods. Excited about some of the new vendors coming. 4 Sons Shrimp is planning to be there when shrimp available.

**Editorial/Spirit Magazine:** Kelly working on next issue.

**Commerce Club:** Membership increasing. Good attendance Jason West will speak in June. Marlene Buchanan scheduled for July. Confirmation from Mark Walter, Executive Director for Georgia Tourism for August. Dr. Cannon, President of Gwinnett Tech scheduled as the September speaker.

**Events:** Kelly held volunteer meeting on April 18th. 12 Stone volunteers will be at the 4th. Everyone greatly disappointed with having to cancel Beach Blast. Concert series fully booked and confirmed. Memorial Celebration upcoming. Business After Hours scheduled for 8/22 at Lincoln Fill Station.

**4.2 Business Development Communications Program Update:** Kelly disappointed in progress from intern. Doesn't think much was done.

**4.3 ROW Signage Update – Billy Franklin:** Billy not here. Tabled till next meeting.

**4.4 Bylaw Revision Update:** Discussion on additional changes in Section 2.2 to change to the Treasurer to to the Corporation. Discussion on how long someone needs to be a member in order to be elected to the board. Decided to make it 30 days. Decided to change section 3.3 to two regular meeting of the Corporation. Addition to 4.3 regarding a "designed employee of a business in the city limits. Still working on the Code of Ethics. Kathy will make changes so everyone can do a final look over before the next meeting. Don feels we should have a brief membership meeting every quarter. Announce it in the newsletter and have Treasurers report available. Discussion of need for cover letter.

**4.5 Development of the Snellville Story Update:** Kathy made little progress.

**4.6 Day Labor Discussion/Workman's Comp:** Kelly reported that Workmans Comp premium is back up to around \$2400.00. Kelly received a complaint that the band getting ready during to Memorial ceremony was disrespectful. Discussion.

**4.7 Administrative Assistant Update:** Gretchen and Kelly had good interviews with candidates. Narrowed it down to two candidates. Had several people at final two interviews. Everyone felt Summer was the stand out candidate. Discussion on both candidates. Salary range discussed was between \$15 to \$20 per hour. Motion to approve an offer of \$18.00 per hour to Summer with a review at 60 days made by Jamey Toney, seconded by Regina Hart. Motion to approve passed unanimously. Kelly will get her an offer letter.

## **5.0 New Business**

## **6.0 President's Report**

**7.0 Adjournment:** Motion to adjourn made by Jamey Toney, seconded by Kyle Emerson. Motion to approve passed unanimously.